

# READ THIS FIRST!

## Chief Judge's Responsibilities and Instructions

**Responsibilities and Checklist:** The Chief Judge is in charge of and responsible for the overall operations of the entire tournament. He/she is to be an organizer capable of directing personnel in a calm, rational and unbiased manner and should have thorough knowledge of the rules governing each event, inclusive of any exceptions.

**Prior to the Tournament:** Review skier registration procedures with the Chief Registrar. Ask him/her to carefully review the Registrar's portion of the tournament kit.

As head of the tournament, The Chief Judge should address the following:

### TOURNAMENT SET-UP

- Copy of AWSA sanction approval and Regional Guide announcement
- Entry qualifications
- Entry deadline (late entry)
- List of Divisions and running orders
- Registration Template Downloaded from USA-WS Web Site
- Identify classes (C, E, L, R) of events
- List of officials and their qualifications
- Overall and event scoring methods
- Names/functions of tournament host and personnel
- Site/judging/scoring facilities/location
- Safety procedures set-up
- Rules and exceptions for this event

### COMPETITION

- Slalom course
- Jump course & location of ramp
- Tricks course
- Extra buoys, anchors, ropes
- Tricks video and operator (RC only)
- Jump measuring system tested
- Official slalom ropes (measured)
- Official slalom handles (measured)
- Official jump ropes (measured)
- Tricks audible device, primary & B/U
- Scoreboard available
- Scores posted promptly
- AWSA-approved towboats
- Safety boats w/appropriate equipment
- Boat driving and boat paths
- Safety boat location
- Starting areas for skiers and boats
- Refueling facilities

### OFFICIALS' TOOLS

- FM radios for boats/towers/meters
- P.A. system
- Tape measure (50m or more)
- Ambulance and safety equipment

**At the Conclusion of the tournament:** Check the master scorebook for accuracy. Ensure tournament results are submitted properly and timely.

**Chief Officials' Reports** are completed and given to the Chief Scorer, to return to USA Water Ski Headquarters' Competition Department.

#### Document

- Membership Registration Forms and Monies
- Chief Judge's Report
- Tournament Officials' Record
- Master Scorebook w/Cover
- Safety Director's Report/Checklist
- Injury Reports w/waivers (if applicable)
- Towboat Use and Documentation Report

#### Responsible Person(s)

- Chief Registrar
- Chief Judge
- Chief Judge/Chief Scorer
- Chief Judge/Chief Scorer
- Chief Judge/Chief Safety Director
- Chief Judge/Chief Safety Director
- Chief Judge/Chief Driver

**Scoring:** The Chief Scorer is responsible for electronically producing the reports below and emailing them to the Regional Seeding Committee Representative:

LZH Tournament Backup files containing:

- PDF (seeding) file
- Full Scorebook file
- Officials' Credits file
- Boat Timing Graphs file
- Condensed Scorebook file (HTML)

(Paper reports can be substituted when scoring without computer)

**Technical Controller** (Record Capability) - The Technical Controller is responsible for forwarding:

- Technical Controller Homologation Dossier
- Notification of pending records
- Record applications
- Videotapes of record performances, 3 events, to Technical Committee Chair
- Videotapes of other slalom to Drivers' Comm.

**Approved Towropes:** Contact USA-WS Headquarters' Competition Department for details regarding towropes.

**Towboat Insurance Report:** USA Water Ski requires that all towboats used in sanctioned events have liability insurance. Please have the Tournament Director read the document entitled "Attention Event Organizer" and complete the Towboat Liability insurance and Property Damage Report. The event organizer should retain this document for a period of five years. **Do not** forward it to USA Water Ski Headquarters.

**Approved Towboats:** No equipment or device (i.e., speed control devices, pylon extensions, ballast bladders, future steering devices, etc.) will be attached to any towboat that affects performance, handling or maneuverability unless such equipment has been tested as part of the AWSA Towboat Tests or such equipment is otherwise tested and/or approved by the AWSA Technical Committee and/or Towboat Committee. Exceptions for tournament use with respect to this policy may be made with joint approval of the Chairs of both the Technical Committee and the Towboat Committee.

**Tournament Classification:** It is extremely important that the Chief Judge check that both WSTIMS and any paperwork for events indicate the classification of **each** event, whether R, L, E or C. Be sure that scorers enter this information in the scoring program at **each** change of event and/or put this round by round on the scorebook paperwork.

**Rule 1.12:** There are those that do not, or choose not to understand Rule 1.12. This rule states....*"In any activity involving the performance of an official where a tolerance is involved, it is the official's responsibility to be as close as possible to the actual specification. All tolerances are to allow for human error and the use of tolerances by officials to improve skier performance will not be tolerated."* Boat Judges are the "Captains" of the Boat" and need to make sure that times are not being manipulated to enhance performances. Scorers may notice a pattern developing and can bring it to the attention of the Chief Driver or Chief Judge. Chief Drivers and Chief Judges need to make sure that all officials understand that abuse of the rules will not be tolerated. Skiers who perform exceptionally well under false conditions will certainly be disenchanted when they ski within the rules.

**Officials Disciplinary Program:** In 1998, an official's disciplinary program was implemented. Refer to the Appendix of the current rulebook for specifics. Be sure to familiarize yourself with this program.